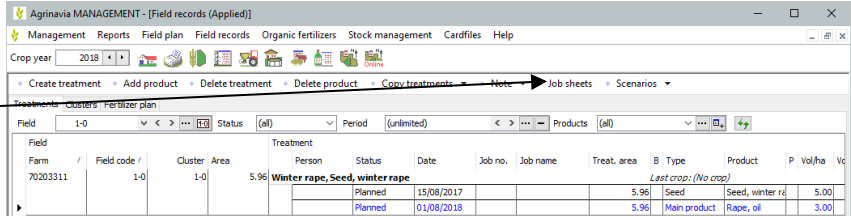


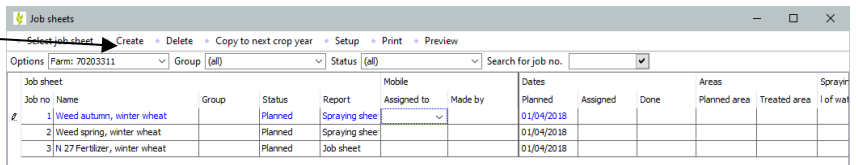
## 5.2 Job sheets

Access to job sheets is from the Field Records page.  
Press the **Job Sheets** button.



### Create a Job Sheet

Job sheets can be **Created** with button within jobsheets.



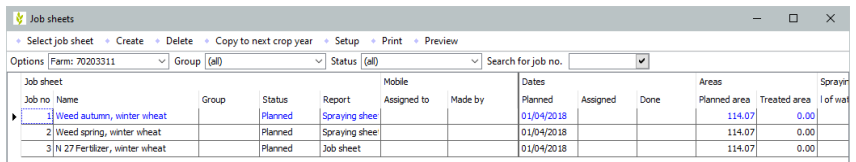
### Job Sheet Information

Fill in the information on the job sheet.

Fill in the **Name** field with a descriptive text and enter the name of a group or choose one of the existing groups in the **Group** box.

In the **Print** box you must indicate whether the job sheet is a **Spraying Sheet** (with mixing information for plant protection) or a regular job sheet.

All other information is filled in as appropriate.

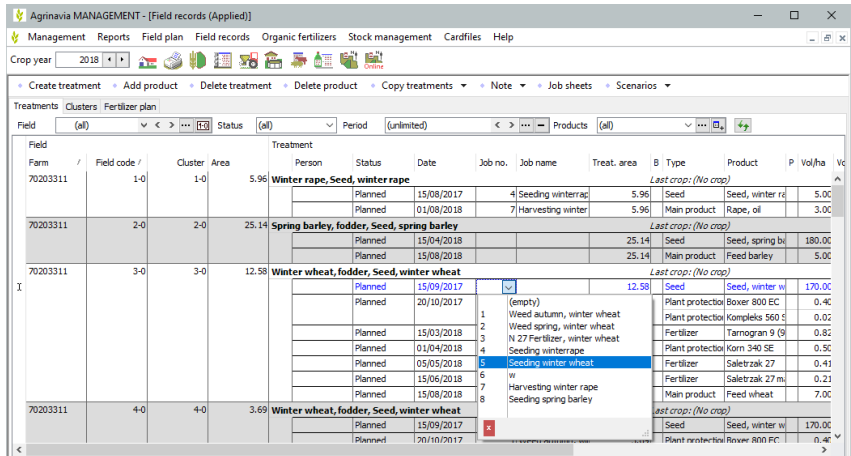


Hint: Try to decide for some kind of logic for your job names so its easy to recognize and distinguish from other jobs.

### Associate job sheets with treatments

Select the relevant job sheet in the column **Job no.**

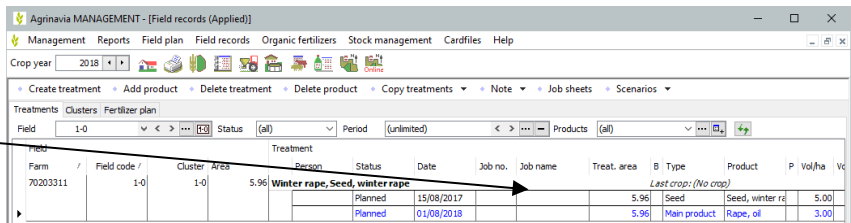
Alternatively, the field records can be restricted to selected treatments and then a job sheet no. can be added



### Create a Job Sheet from field records

You can also create job sheets in Agrinavia directly from field records, by starting to enter Job name.

This will automatically create a new job number with the new Job name.

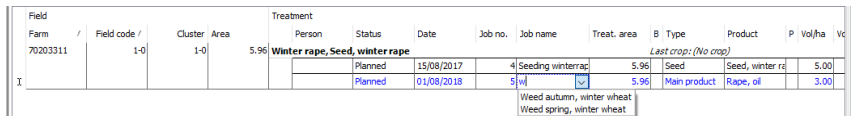


When beginning to enter name it automatically shows previous job names to same crop groups, in case a job already was created earlier.

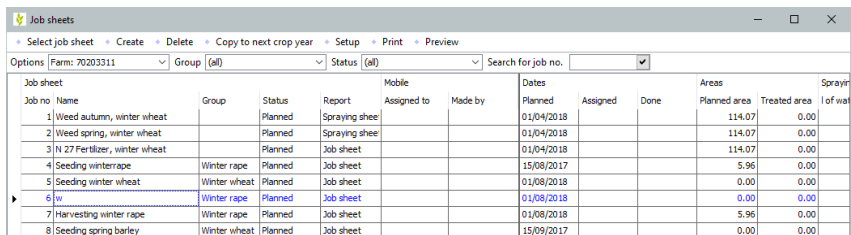
This also is a fast access to add other treatments to same job.

If nothing entered its working as a regular dropdown list showing all jobs created.

When created from Field records, Group is associated automatically with crop Job was created within, but you still need to choose between report type.



Hint: Try to decide for some kind of logic for your job names, so you don't create doublets by mistake. It will make absolutely no sense creating 5 jobs with the name "Spraying" and you wouldn't be able to distinguish between the jobs.



### Print job sheets (standard)

Select one or several job sheets to be printed and press the **Print** button to print the job sheet on the printer.

Alternatively, click the arrow next to the button and select **Print preview**.

Job no	Name	Group	Status	Report	Assigned to	Made by	Planned	Assigned	Done	Planned area	Treated area	of water
1	Weed autumn, winter wheat		Planned	Spraying sheet			01/04/2018			114.07	0.00	
2	Weed spring, winter wheat		Planned	Spraying sheet			01/04/2018			114.07	0.00	
3	N 27 Fertilizer, winter wheat		Planned	Job sheet			01/04/2018			114.07	0.00	
4	Seeding winterrape	Winter rape	Planned	Job sheet			15/08/2017			5.96	0.00	
5	Seeding winter wheat	Winter wheat	Planned	Job sheet			01/08/2018			0.00	0.00	
6	w	Winter rape	Planned	Job sheet			01/08/2018			0.00	0.00	
7	Harvesting winter rape	Winter rape	Planned	Job sheet			01/08/2018			5.96	0.00	
8	Seeding spring barley	Winter wheat	Planned	Job sheet			15/09/2017			0.00	0.00	

The spraying sheet for each field includes a calculation of how much product is to be applied for a full tank, and how many tanks are needed for the treatment in question. You can also make a note of consumed volumes.

Agrinavia Farmer, Printed on: 30/09/2019 at 12:46 Page 1 of 2  
**Job no. 1 Weed autumn, winter wheat** Crop year 2018

<b>3-0</b>	<b>12.58 ha</b>	Date	20/10/2017		
<b>Winter wheat, fodder, Seed, winter wheat</b>		Stage:			
		Treated area:	12.58		
<b>Planned</b>	<b>Vol/ha</b>	<b>Vol/tank</b>	<b>Per 100 l</b>	<b>Total</b>	<b>Executed in all</b>
Liters of water	150 l/ha			1,887	
Boxer 800 EC	0.400 l	8.000	0.267	5.03	
Kompleks 560 SC	0.020 l	0.400	0.013	0.25	

Ha per 3000 l water : 20.00 Tank fulls in total : 0.63

<b>4-0</b>	<b>3.69 ha</b>	Date	20/10/2017		
<b>Winter wheat, fodder, Seed, winter wheat</b>		Stage:			
		Treated area:	3.69		
<b>Planned</b>	<b>Vol/ha</b>	<b>Vol/tank</b>	<b>Per 100 l</b>	<b>Total</b>	<b>Executed in all</b>
Liters of water	150 l/ha			554	
Boxer 800 EC	0.400 l	8.000	0.267	1.48	
Kompleks 560 SC	0.020 l	0.400	0.013	0.07	

Ha per 3000 l water : 20.00 Tank fulls in total : 0.18

At the bottom of the print you can note the total volume of consumed product for each product.

Total quantities.	Planned Total	Executed in all
Treated area in total	114.07 Ha	
Tank fulls in total	5.70	
Water total	17,110.50 l	
Boxer 800 EC	45.628 l	
Kompleks 560 SC	2.281 l	

### Print job sheets (clusters)

When using clusters, prints are sorted in clusters, but within every cluster field code is shown beneath.

You can still make a note of consumed volumes pr. field as shown if you tag "Show field table in clusters" in "Note Groups on report" before print.

<b>Cluster: 8-0</b>	<b>21.47 ha</b>	Date	20/10/2017		
<b>Winter wheat, fodder, Seed, winter wheat</b>		Stage:			
		Treated area:	21.47		
<b>Planned</b>	<b>Vol/ha</b>	<b>Vol/tank</b>	<b>Per 100 l</b>	<b>Total</b>	<b>Executed in all</b>
Liters of water	150 l/ha			3,221	
Boxer 800 EC	0.400 l	8.000	0.267	8.59	
Kompleks 560 SC	0.020 l	0.400	0.013	0.43	

Ha per 3000 l water : 20.00 Tank fulls in total : 1.07

Fields for treatment:

Farm	Field code	Field name	Area	Treat Area	Tank fulls	Treated area	Comment	Signature
7020	8-0	1	12.88	12.88	0.64			
7020	11-0		5.99	5.99	0.30			
7020	13-0		2.60	2.60	0.13			

## Assign to Mobile user

Choose Person you want to assign job to.

When assigned the Person will be able to see this job directly on mobile device.

Status of job will change from "Planned" to "Assigned" and date of assignment will be set in column by same name.

It's not possible to add new treatment to assigned jobs.

You can either change status back to "Planned" or choose to create a new job.

When a user finish a job on mobile, user name will appear under "Made by" and finish date will show under "Done".

The screenshot shows the 'Job sheets' application window. At the top, there are menu options: Select job sheet, Create, Delete, Copy to next crop year, Setup, Print, and Preview. Below the menu, there are dropdowns for 'Options' (Farm: 70203311), 'Group' (all), and 'Status' (all), along with a search field for job numbers.

Job sheet	Job no	Name	Group	Status	Report	Mobile Assigned to	Made by	Dates Planned	Assigned	Done	Areas Planned area	Treated area	of wat
	1	Weed autumn, winter wheat		Planned	Spraying shee			01/04/2018			114.07	0.00	
	2	Weed spring, winter wheat		Planned	Spraying shee			01/04/2018			114.07	0.00	
	3	N 27 Fertilizer, winter wheat		Planned	Job sheet			01/04/2018			114.07	0.00	
	4	Seeding winterrape	Winter rape	Planned	Job sheet			15/08/2017			5.96	0.00	
	5	Seeding winter wheat	Winter wheat	Planned	Job sheet	Radoulaw Ryder		18			0.00	0.00	
	6	w	Winter rape	Planned	Job sheet			18			0.00	0.00	
	7	Harvesting winter rape	Winter rape	Planned	Job sheet			18			5.96	0.00	
	8	Seeding spring barley	Winter wheat	Planned	Job sheet			17			0.00	0.00	

A 'Status change' dialog box is open, asking 'Do you want to change status to Assigned?' with 'Yes' and 'No' buttons.